Meeting called to order and a quorum declared by Mr. Cegelka at 7:00 p.m.

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT STATEMENT
This meeting has been advertised in the Daily Record in compliance with the New Jersey Open Meetings Act.

ROLL CALL

IN ATTENDANCE Mayor Dave Holeman, Jim Glass, Diane Feola, John Cegelka, Ken Diehl (arrived at 7:11), Jim Janone, Barrie Palumbo, Valerie Williams

ABSENT Avis Byfield, Hector Lorenzo, Jr.

REGULAR MEETING
Leslie Schack, who transcribed the minutes listed below, introduced herself to the Board. Mr. Janone was concerned about the accuracy of the minutes due to the year lapse between the meeting and the transcription. Ms. Schack responded that the meetings were typed from the tape and the date of the meeting had no affect on the transcription. Ms. Williams asked if the transcription was verbatim and then gone back over to change. Ms. Schack tried to answer her question by responding that the minutes were summarized when there was general, sometimes unclear discussion by unidentified speakers, but details are transcribed when specific information is given and/or the speaker identifies themselves. Mr. Cegelka addressed typos in the spelling of names and Ms. Schack asked that any time an applicant, attorney or other party addresses the Board, a written record of their name and company, preferably in the form of a business card, be kept with the tape of the meeting to facilitate accurately recording names of individuals, companies and law firms.

APPROVAL OF MINUTES
The Board Attorney advised that Board members that were on the Board at the time of the meeting may comment and vote on the minutes.

Motion made to approve January 13, 2013 minutes made by Mayor Holeman, second by Ms. Feola
Roll Call:
Yes: Mayor Holeman, Ms. Feola, Mr. Cegelka, Ms. Palumbo
No: Mr. Janone
(Mr. Glass & Ms. Williams ineligible to vote; Mr. Diehl not in attendance)
Motion passes: 4 Yes, 1 No

Motion made to approve February 20, 2013 minutes made by Mayor Holeman, second by Ms. Feola.
Roll Call:
Yes: Mayor Holeman, Ms. Feola, Mr. Janone, Ms. Palumbo
No: Mr. Cegelka
(Mr. Glass & Ms. Williams ineligible to vote; Mr. Diehl not in attendance)
Motion passes: 4 Yes, 1 No

Mr. Diehl arrives at 7:11 pm.

Motion made to approve March 20, 2013 minutes made by Mayor Holeman, second by Ms. Feola.
Roll Call:
Yes: Mayor Holeman, Ms. Feola, Mr. Cegelka, Mr. Diehl, Mr. Janone, Ms. Palumbo
(Mr. Glass & Ms. Williams ineligible to vote)
Motion passes: 6 Yes 0 No

Motion made to approve April 17, 2013 minutes made by Mayor Holeman, second by Mr. Cegelka.
Roll Call:
Yes: Mayor Holeman, Ms. Feola, Mr. Cegelka, Mr. Janone, Ms. Palumbo
No: Mr. Diehl
(Mr. Glass & Ms. Williams ineligible to vote)
Motion passes: 5 Yes, 1 No

Motion made to approve January 15, 2014 minutes made by Mayor Holeman, second by Mr. Glass.
Roll Call:
Yes: Mayor Holeman, Mr. Glass, Ms. Feola, Mr. Cegelka, Mr. Diehl, Mr. Janone, Ms. Palumbo
No: Ms. Williams

Motion passes: 7 Yes, 1 No
Motion made to approve February 19, 2014 minutes made by Mayor Holeman, second by Mr. Glass.
Roll Call:
Yes: Mayor Holeman, Mr. Glass, Ms. Feola, Mr. Cegelka, Mr. Janone, Ms. Palumbo
No: Ms. Williams
(Mr. Diehl ineligible to vote)
Motion passes: 6 Yes, 1 No

APPLICATIONS
None

CORRESPONDENCE
Ms. Palumbo reminded all Board members that she has sent everyone the Financial Disclosure Statement, that each person has an individual PIN number to access the information online and the deadline is June 13, 2014. All instructions on how to access the Disclosure Statement are online.

Mr. Janone proposed having vouchers for the professional pre-approved and ready to execute at the meeting(s) so that payment for services is not delayed. Ms. Palumbo indicated that the professional's signature comes after her signature confirming the professional's attendance at the meeting so expediting the voucher process is a good idea but not feasible.

OLD BUSINESS
None

NEW BUSINESS
Mr. Janone asked that an agreement for the transcription service be drafted. Ms. Schack will draft the agreement and forward it to the Board Attorney.

MOTION TO OPEN MEETING TO PUBLIC
Motion made by Mr. Cegelka, second by Mr. Diehl to open the meeting to the public.
All in favor.

MOTION TO CLOSE MEETING TO PUBLIC
Motion made by Mr. Janone, second by Mayor Holeman to close the meeting to the public.
All in favor.

MOTION TO GO TO INTO EXECUTIVE (CLOSED) SESSION
Motion made to go into Closed Session made by Ms. Palumbo, second by Mr. Janone pursuant to NJSA 10:4-12, the attorney client privilege, the Board may or may not take an action subsequent to the conclusion of the Executive Session. The Executive Session will become public only if they are required to do so in accordance with the Open Public Meeting Act.
Motion: All in favor

MOTION TO COME OUT OF EXECUTIVE SESSION & OPEN THE MEETING
7:28 PM. Motion made to reopen the meeting made by Mr. Janone.
Motion: All in Favor

Motion to proceed with the letter drafted by the Board Attorney to the Mayor made by Mr. Cegelka, second by Mr. Diehl.
Roll Call:
Yes: Mayor Holeman, Mr. Glass, Ms. Feola, Mr. Cegelka, Mr. Diehl, Mr. Janone, Ms. Palumbo
Abstain: Ms. Williams
Motion passes

Mr. Janone and Ms. Palumbo opened discussion regarding possible Zoning changes and having the Administrative Committee review. Ms. Williams and Mr. Holeman discussed the existence of the Administrative Committee.

Discussions continued regarding properties abutting Franklin Ave. Ms. Palumbo explained the zoning which creates "two front yards." When property touches a street it is a front yard, even though the homeowner may consider it their backyard, and even when there is no access to the home from the street. Because of this zoning, homeowners cannot have accessory structures in what they consider to be their back yards.

Analysis and recommendations to address this issue will be requested from Mr. Zimmerman. Mr. Janone also suggested obtaining ideas to increase ratable.

Motion made to ask Mr. Zimmerman to come to a meeting to discuss these topics made by Ms Williams and second by Mr. Diehl.
Yes: Mayor Holeman, Ms. Feola, Mr. Cegelka, Mr. Diehl, Mr. Janone, Ms. Williams
No: Ms. Palumbo
Abstain: Mr. Glass
Motion passes

MOTION TO ADJOURN
Motion made by Mr. Janone at 7:48 PM, second by Mr. Diehl to adjourn.
All in favor. Meeting adjourned.

Respectfully submitted,

Barrie Palumbo
Planning Board Secretary

Minutes typed by Leslie Schack

Attorney announced all members present in Open session are present for this Executive session.

Mr. Janone questioned the procedure for a member that has not attended the Mandatory Training Class within 18 months. Since no classes are available until September, the Board Attorney suggested that he correspond to the Mayor via a letter leaving it to the Mayor to decide how to proceed after advice from the Borough Attorney. He also suggested contacting NJPO for a refund for the class the Borough paid for that Mr. Lorenzo did not attend.

Meeting continued in Open session.

Respectfully submitted,

Barrie Palumbo
Planning Board Secretary

Minutes typed by Barrie Palumbo