

July 26, 2016

Regular meeting of the Mayor and Council of the Borough of Victory Gardens, held on July 26, 2016.

Mayor Holeman called the meeting to order and declared a quorum present.  
Pledge of Allegiance to the Flag of Our Country.  
Please remain standing for a moment of silence for our military.

This meeting has been advertised in one newspaper, The Daily Record, in compliance with the New Jersey Open Public Meeting Act.

ATTENDANCE: Councilwoman Cheatham, Councilman Glass, Councilman Jacobus, Councilman Lorenzo and Councilwoman Garcia Montes.

Attorney Feintuch was also present at this meeting.

ABSENT: Councilwoman Hedgepath.

Motion to accept the minutes of July 12, 2016 as received by Councilman Lorenzo, seconded by Councilman Glass and approved on verbal vote. Abstained by Councilman Jacobus and Councilwoman Garcia Montes.

CORRESPONDENCE:

SHUTDOWN ORDER - We are still under a shut down order by Governor for any road work done with state funding. This is on any work that is funded by the Transportation Trust Fund Authority.

REQUEST FOR QUOTATION - Leon sent out the next request for quotation for tree removal. There are 4 trees that need to come down and that should complete our list. Quotes should come back to me August 18, 2016.

CFO - Mark is in the process of ordering a new computer for his office. He also needs a new printer and scanner. Many of the functions he needs no longer works because of the computer running XP. Lorraine also needs a printer. He wants to know if it is okay to order?

I also gave everyone a copy of a proposal that Derek got in order to switch over payroll services. You are just getting it tonight, so we will discuss at the next meeting.

From Staples Derek can get a printer/scanner for \$400. Councilman Glass said you can get them cheaper than that. Councilwoman Cheatham said she needs more information and what kind he is talking about.

Motion to accept the correspondence as received by Councilman Jacobus, seconded by Councilwoman Cheatham and approved on verbal vote. None opposed.

VOUCHERS:

There were no questions on the vouchers. The Clerk said there is an addition that Derek needed to get on for tonight. They are the County taxes for the third quarter. The amount is County Tax Assessment \$42,584.49 and the Dedicated Open Space and Park Tax for \$1,777.02. Council approved this amount to be paid.

Motion was made to pay the bills by Councilwoman Montes, seconded by Councilman Glass and approved on roll call:

Councilwoman Cheatham	Yes
Councilman Glass	Yes
Councilman Jacobus	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Yes

(See Voucher Listing Next Page)

Voucher #	Payable to:	Type of Service	Amount
7-026	Econo Signs	Road OE - Road signs	802.40
7-027	Barco Products	Clean Comm.; Pet waste signs & bags	739.72
7-028	NJNG	Utilities - Boro Hall	723.00
7-029	Anderson & Denzler	Engineering - General & Sewer	664.80
7-030	Anderson & Denzler	Planning Board OE - JSD Site Plan	246.60
7-031	Morris County MUA	Road OE - Shade tree	658.00
7-032	JCP&L	Street Lighting	630.43
7-033	JCP&L	Utilities - Boro Hall	418.42
7-034	JCP&L	Fire OE	115.11
7-035	Ideal Air Inc.	Buildings & Grounds	350.00
7-036	Channing Bete Company	Fire OE - Fire Prevention	342.43
7-037	Postmaster General - Dover	Clerk OE	282.00
7-038	Metro Flag Co.	Buildings & Grounds	271.40
7-039	Eric M. Bernstein & Assoc., LLC	Planning Board OE	240.00
7-040	Konica Minolta Business Solutions	Clerk OE - Qty. Inv. 1/6/16 to 4/5/16	202.54
7-041	Konica Minolta Business Solutions	Clerk OE - Qty. Inv. 4/6/16 to 7/5/16	106.45
7-042	Animal Hospital of Roxbury	Dog OE	165.00
7-043	MicroSystems - NJ.com, LLC	Tax Collector OE - E-mail service	120.00
7-044	State of NJ-Div. of Labor	Clerk - Unemployment Ins.	73.84
7-045	Verizon	Utilities - 361-8121	68.41
7-046	Morris County League of Muni.	Clerk OE	50.00
7-047	Deborah Evans	Clerk OE - Petty Cash	44.18
7-048	Daily Record	Clerk OE - Drainage Ordinance	13.20
7-049	Optimum	Clerk OE	6.04
7-050	Deborah Devery	Admin SW	900.00
7-051	Hector Lorenzo	Streets & Roads SW	1,320.80
7-052	Edwardo Martinez	Streets & Roads SW	2,263.20
7-053	Jerry Flatt	Dog OE	660.00
			12,477.97

DEPARTMENT REPORTS:

BUILDING INSPECTOR - 11 permits issued. Total Value of Consturction \$41,150.

PROPERTY MAINTENANCE - Everyone has a copy of Debbies report.

MUNICIPAL COURT - We received \$895.52 from the court.

TAX COLLECTOR - Total Tax Receipts Month To Date: 20,425.43  
" " " Year To Date: \$810,969.39

REGISTRAR - 3 marriage licenses issued. Total collected: \$84.00

CFO REPORT - Everyone has a copy of Derek's report.

COMMITTEE REPORTS:

Councilwoman Cheatham - Nothing.

Councilman Glass - Nothing.

Councilman Jacobus - Recycling pickup, yard waste pickup and to the County, post office runs, bank runs, storm drains have been cleaned. While cleaning the storm drains they found a wallet and returned to the owner. They also found a credit card and returned that to the owner. Looking into painting lines on side streets. Our machine is broke. Looking for prices on rentals.

COMMITTEE REPORTS CONTINUED:

Councilman Lorenzo - Dover Water was in fixing a leak on Washington Avenue. It is still leaking. I will call them tomorrow.

Councilwoman Garcia Montes - Nothing on recreation. Debbie Devery ordered some items for a fire prevention week. She ordered some pamphlets in Spanish and English. Deb asked Chris Barrella if we could use some money out of his account and he said yes. There is still money in there for Councilwoman Montes for the Halloween Party.

Motion to accept and put on file all reports by Councilwoman Montes, seconded by Councilman Glass and approved on verbal vote. None opposed.

NEW BUSINESS:

STAPLES STORE ACCOUNT STATE CONTRACT - Derek wants to open a store account with Staples. They have the State Contract so they will be cheaper for getting supplies. They don't accept vouchers - for you to walk in with one. If you set up a store account then you can go in and buy and they will email a bill and then it would get paid by Council when the voucher list is done. It is not a credit card.

Councilman Glass asked if we do this will Derek just go over and buy his printer? He isn't going to do anything unless Council gives the okay to purchase.

Motion was made to open store account with Staples. Motion made by Councilwoman Montes, seconded by Councilman Lorenzo and approved on roll call:

Councilwoman Cheatham	Yes
Councilman Glass	Yes
Councilman Jacobus	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Yes

OLD BUSINESS:

392 WASHINGTON AVENUE - I need a decision from Council as to what we are doing with this parking area. In the Spring Council said they would have Eddie repair the damage to the driveway at this address. Then Council wanted to examine the area again once all the snow was gone. After you asked me to send a letter to the homeowner saying we would fix it you then said you wanted to look at it again.

The Mayor asked if everyone had a chance to look at the driveway. Council said they looked at it. Council agreed that the damage is up too far for the plow to hit it. Also, if you look at everyone else's spots on that side of the street, they all look the same.

The Clerk was asked to send a letter to the homeowner letting them know that we are not fixing it and the repairs are up to them to do.

CAMPER/TRAILER ORDINANCE UPDATE - Everyone has a copy of the draft ordinance. You wanted to hold off on this until you had a full Council. The following was changed in the Ordinance at the meeting:

- D. Will only read "no more than two mobile homes, trailers or campers or any combination of such vehicles are permitted for each resident."
- F. 25 feet will be changed to 30 feet.
- G. Will read "only one vehicle discussed in this Ordinance shall be parked in the front yard of the residential premises."

Council agreed on these changes. The Attorney will draw up the final draft and have it for the next meeting. We will hold this until the next meeting.

The Mayor said we are going into closed session to discuss personnel and also a private litigation matter regarding a lien redemption.

Motion was made to open the meeting to the public by Councilman Glass, seconded by Councilwoman Montes and approved on verbal vote. None opposed.

Jim Janone - Are the cameras fixed yet? Not yet. Are you thinking about a service contract? Yes. We are still having issues with accommodating your OPRA request. Printer/scanner why are we getting that? Derek says that the checks he has to write out do not go to the copier. ADP does our payroll. Derek does all the checks for vouchers. Line painting can be done by an outside company. We did that before. It cost us \$2,600. Structures on a property that seem to be not legal. The zoning officer said they were there before she was hired and she can't do anything about that. The ordinance is determined by how a Judge will look at this determine what it means. We know that. I am still confused about the ordinance.

Joan Cegelka - I am confused about the ordinance. Staples credit card they use to take the voucher. They don't anymore. You have to assign a number before you go. They told Derek they do not accept any vouchers in any form. Are you the purchasing agent? I do buy some things. I am not certified to be a purchasing agent. Mark buys the computers. Have we gotten a calendar from Rockaway Township yet for the health screenings. Not yet. Did we hear anything about Zika. The Mayor said we were talking to the nurses at our drug prevention program. It was after the meeting we were talking to them about it. I couldn't find the NJ statute and I can't find it on the computer. Does anyone have a copy? The Attorney said he will check it again. You can't put a plow on a dirt bike that you talk about in your ordinance. What is the difference if the oil leaks onto pavement or stone or into the grass. It just gets washed into the storm drains.

Motion to close the meeting to the public. Motion made by Councilwoman Montes, seconded by Councilman Glass and approved on verbal vote. None opposed.

Motion was made to go into closed session by Councilwoman Montes, seconded by Councilman Glass and approved on verbal vote. None opposed.

Closed session typed separately.

Motion to close the closed session of the meeting by Councilman Lorenzo, seconded by Councilwoman Cheatham and approved on verbal vote. None opposed.

Motion to adjourn the meeting by Councilwoman Cheatham, seconded by Councilman Glass and approved on verbal vote. None opposed.

Submitted By:



Deborah Evans  
Borough Clerk