337 South Salem Street Victory Gardens, Dover, New Jersey 07801 (973) 366-5312 • (973) 361-8121 • Fax (973) 366-9711

Deborah Evans Clerk/Administrator David Holeman Jr. Mayor

### CERTIFICATE OF COMPLIANCE

CERTIFICATE OF CONTENANCE
RENTAL:
PROPERTY OWNER NAME & ADDRESS:
INSPECTION DATE:
ISSUANCE DATE:
TENANTS NAME &ADDRESS:
This unit has been inspected by a designated officer of the Borough of Victory
Gardens and has been found to be in compliance with the Property Maintenance Code
The Borough Code requires that all residential rental properties within the Borough
be inspected each time there is a change of occupancy.
A copy of this Certificate should be given to the tenant from the homeowner.
COST: \$60.00 per unit.
ISSUED BY: CODE ENFORCEMENT OFFICER
FIRE OFFICIAL
This form stays in the Borough and copy given to home owner. Homeowner must give copy to tenant.
Contact # of Owner:
Contact # of Tenant:

Landlord Identity Statement
One and Two Unit Dwelling Registration Form
N.J.A.C.5:29-1.2 thru 5:29-2.2

The following information is needed by the Borough	h of Victory Gardens:
Tenant's Name:	
Tenant's Address:	
Number of Bedrooms:	Square Footage of Building:
Number of Adults:	Number of Children:
Phone Number of Tenant:	
5:29-1.2 One and two-unit dwelling registration  The form of the certificate of registration by owners of non-owner occupied one an  1. The names and addresses of all record owners of the buildi	J.S.A. 46:8-27 thru 37 form to be filed with the municipal clerk and distributed to tenants d two unit dwellings shall be substantially as follows ng or of the rental business (including all general partners in the
case of a partnership) are as follows:	
2.104	
2. If the record owner is a corporation, the names and address	es of the registered agent and of the corporate officers are::
Record owner is not a corporation (Place	an X)
3. If the address of any record owner is not located in the counterperson who resides in the county and is authorized to accept accept service of process on behalf of the out-of-county record	ty in which the dwelling is located, the name and address of a otices from a tenant, to issue receipts for those notices and to d owner(s) are as follows:
The addresses of all record owners in the	county in which the dwelling is located:
I.The name and addresses of the managing agent are as follow	vs:
There is NO managing agent	
i.The names and address (including dwelling unit, apartment of their person employed to provide regular maintenance service	or room number) of the superintendent, janitor, custodian or are as follows:
There is no superintendent junitor custodian or other n	erson employed to provide regular maintenance service.
ouperintendent, Junton, Sustocian of Office p	erson employed to provide regular maintellance service.

6. The name, address and telephone number of an individual representative of the record owner or managing agent who may be reached or contacted at any time in the event of an emergency affecting the dwelling or any dwelling unit, including such emergencies as the failure of any essential service or system, and who has authority to make emergency decisions concerning the building, including the making of repairs and expenditures, are as follows:
7. The names and addresses of all helders of second all most on the second all most of the
7. The names and addresses of all holders of recorded mortgages on the property are as follows:
There is no recorded mortgage on the property.
8. If fuel oil is used to heat the building and the landlord furnishes the heat, the name and address of the fuel oil dealer servicing the building and the grade of fuel oil used are as follows:  Dealer Name:
Dealer Address
Oil Grade:
The building is not heated by fuel oil  The building is heated by fuel oil, but the landlord does not supply heat
Date Landlord or Authorized Representative

## THIS FORM TO BE FILED WITH THE MUNCIAPL CLERK AND DISTRIBUTED TO TENANTS.

This form created by Rentlaw.com - Landlord and Tenant Guides http://www.rentlaw.com



# Victory Gardens Fire Prevention Bureau

337 South Salem St., Victory Gardens,
Dover, New Jersey 07801
(973) 366-5312 (973) 361-8121 Fax (973) 366-9711

## DETECTOR AND EXTINGUISHER REQUIREMENTS

FROM:

Christopher Barrella, Fire Official

CB

DATE:

1-JAN-17

The requirements for installation of Smoke Detectors, CO detectors and Fire Extinguishers are as follows;

(1) Smoke Detector on each level of the building (i.e. basement, 1st Floor, 2nd Floor, Attic, etc)

(1) Smoke Detector immediately outside the sleeping area. If multiple bedrooms exist In different areas, then (1) Smoke Detector is required immediately outside of that area as well.

\* (1) Smoke Detector INSIDE each bedroom

(1) Carbon Monoxide (CO) Detector immediately outside the sleeping area

\* (1) 2A/40BC Fire Extinguisher

Combination Smoke and CO Detectors may be utilized and must be installed per manufactures instructions.

Detectors must be mounted 6 inches from a horizontal wall if ceiling mounted, or 6 inches from the ceiling if wall mounted.

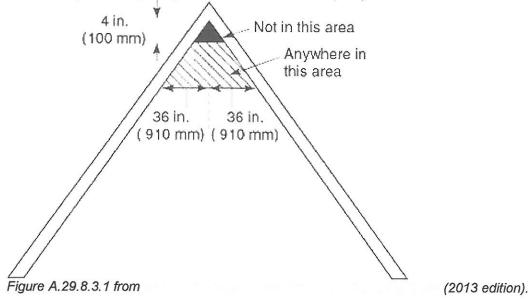
Please refer to the instructions provided with the Detectors and Fire Extinguisher for proper installation.

For additional information on how and where to install your detectors, see the attached. Contact me at (973) 583-3483 if you have any questions or concerns.

Thank you for your anticipated cooperation regarding this matter.

It's important to have enough smoke alarms in your home. Fire research has demonstrated that with today's modern furnishings, fires can spread much more rapidly than in the past when more natural materials were used. Because of this, having a sufficient number of properly located smoke alarms is essential to maximize the amount of available escape time. Fire Code has required as a minimum that smoke alarms be installed inside every sleep room (even for existing homes) in addition to requiring them outside each sleeping area and on every level of the home. (Additional smoke alarms are required for larger homes.) Homes built to earlier standards often don't meet these minimum requirements. Homeowners and enforcement authorities should recognize that detection needs have changed over the years and take proactive steps make sure that every home has a sufficient complement of smoke alarms.

- Choose smoke alarms that have the label of a recognized testing laboratory.
- Install smoke alarms inside each bedroom, outside each sleeping area and on every level
  of the home, including the basement.
- On levels without bedrooms, install alarms in the living room (or den or family room) or near the stairway to the upper level, or in both locations.
- Smoke alarms installed in the basement should be installed on the ceiling at the bottom
  of the stairs leading to the next level.
- Smoke alarms should be installed at least 10 feet (3 meters) from a cooking appliance to minimize false alarms when cooking.
- Mount smoke alarms high on walls or ceilings (remember, smoke rises). Wall-mounted alarms should be installed not more than 12 inches away from the ceiling (to the top of the alarm).
- If you have ceilings that are pitched, install the alarm within 3 feet of the peak but not within the apex of the peak (four inches down from the peak).



- Don't install smoke alarms near windows, doors, or ducts where drafts might interfere with their operation.
- Never paint smoke alarms. Paint, stickers, or other decorations could keep the alarms from working.

- Never paint smoke alarms. Paint, stickers, or other decorations could keep the alarms from working.
- For the best protection, interconnect all smoke detectors. When one smoke alarm sounds they all sound. Interconnection can be done using hard-wiring or wireless technology.
- When interconnected smoke alarms are installed, it is important that all of the alarms are from the same manufacturer. If the alarms are not compatible, they may not sound.
- There are two types of smoke alarms ionization and photoelectric. An ionization smoke alarm is generally more responsive to flaming fires, and a photoelectric smoke alarm is generally more responsive to smoldering fires. For the best protection, both types of alarms or combination ionization-photoelectric alarms, also known as dual sensor smoke alarms, are recommended.
- Keep manufacturer's instructions for reference.

#### **TESTING SMOKE ALARMS**

- Smoke alarms should be maintained according to manufacturer's instructions.
- Test smoke alarms at least once a month using the test button.
- Make sure everyone in the home understands the sound of the smoke alarm and knows how to respond.
- Follow manufacturer's instructions for cleaning to keep smoke alarms working well. The instructions are included in the package or can be found on the internet.
- Smoke alarms with non-replaceable 10-year batteries are designed to remain effective for up to 10 years. If the alarm chirps, warning that the battery is low, replace the entire smoke alarm right away.
- Smoke alarms with any other type of battery need a new battery at least once a year. If that alarm chirps, warning the battery is low, replace the battery right away.
- When replacing a battery, follow manufacturer's list of batteries on the back of the alarm or manufacturer's instructions. Manufacturer's instructions are specific to the batteries (brand and model) that must be used. The smoke alarm may not work properly if a different kind of battery is used.

CO alarms should be mounted in or near bedrooms and living areas. It is recommended that you install a CO alarm on each level of your home. When choosing your installation locations, make sure you can hear the alarm from all sleeping areas. If you install only one CO alarm in your home, install it near bedrooms, not in the basement or furnace room. • When wall mounting, place out of reach of children. Under no circumstances should children be allowed to handle the CO alarm. • Placing the alarm at eye level allows for optimum monitoring of the digital display.

Locations To Avoid IMPORTANT: Improper location can affect the sensitive electronic components in this alarm. To avoid causing damage to the unit, to provide optimum performance, and to prevent unnecessary nuisance alarms: • Do not install in kitchens, garages or furnace rooms that may expose the sensor to substances that could damage or contaminate it. • Do not install in areas where the temperature is colder than 0°C or hotter than 40°C such as crawl spaces, attics, porches and garages. • Do not install within 3 feet.