

March 8, 2022

Regular meeting of the Mayor and Council of the Borough of Victory Gardens, held on March 8, 2022.

Mayor Holeman called the meeting to order and declared a quorum present.

Pledge of Allegiance to the Flag of Our Country.
Please remain standing for a moment of silence for our military.

ATTENDANCE: Councilwoman Cheatham, Councilman Glass, Councilwoman Hedgepath, Councilman Hale, Councilman Lorenzo.

ABSENT: Councilwoman Garcia Montes.

Motion to accept the minutes of February 22, 2022 as received by Councilwoman Hedgepath, seconded by Councilman Hale and approved on verbal vote. None opposed.

CORRESPONDENCE: NONE

VOUCHERS:

Mayor Holeman asked if there were any questions or comments on the vouchers? Councilman Glass said he wanted to mention the vouchers for Handymans. There is a note on there. Can you read that into the record? The Clerk read from the voucher. Drive gears are seized, parts no longer available, chute assembly needs repair. Beyond economic repair.

Motion was made to pay the bills by Councilwoman Hedgepath, seconded by Councilman Glass and approved on roll call:

Councilwoman Cheatham	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Hale	Yes
Councilman Lorenzo	Yes

VOUCHER REPORTS

Date of Council Meeting:
March 8, 2022

Voucher #	Payable to:	Type of Service	Amount	<u>Check #</u>
3/1/2022	AT&T	Utilities	87.05	
3/2/2022	Dover Board of Education	School Taxes - Feb. 2022	96,135.00	
3/3/2022	Dover Court - Shared Services	Shared Court Services	1,655.83	
3/4/2022	Dover Water Commission	Fire OE and Utilities	137.90	
3/5/2022	Econo Signs, LLC	Streets & Roads	206.04	
3/6/2022	Handyman's	Streets & Roads	50.00	
3/7/2022	Insync Municipal Systems	Tax Collector OE	975.00	
3/8/2022	NJNG - #1 - Fire	Fire OE	246.00	
3/9/2022	Postmaster General - Dover	Clerk OE	348.00	
3/10/2022	R & L DataCenters, Inc.	Finance OE	260.00	
3/11/2022	Snows Glass Mirror Inc.	Bldgs. & Grnds.	2,841.72	
3/12/2022	Verizon - #2 - 366-5312	Utilities	152.54	
3/13/2022	Viking Pest Control	Bldgs. & Grnds.	11.00	
3/14/2022	State of NJ - Div. of Pensions & Benefits	Group Insurance	4,987.20	
		TOTAL	108,093.28	

NEW BUSINESS: NONE

OLD BUSINESS:

POLICY AND PROCEDURE UPDATE INTRODUCTION - The Clerk said that everyone was okay with the updates except Councilwoman Cheatham wanted to review once more. Councilwoman Cheatham said she looked it over and she has no questions or changes.

Motion was made to introduce the policy and procedure manual. Motion made by Councilwoman Hedgepath, seconded by Councilman Hale and approved on roll call:

Councilwoman Cheatham	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Hale	Yes
Councilman Lorenzo	Yes

SECOND MODIFICATION/ADDITION TO POLICY and PROCEDURE MANUAL
ADDRESSED TO VACATION LIMITATIONS (1/26/2022)

THE POLICY and PROCEDURE MANUAL WAS LAST MODIFIED AND ADOPTED
ON JUNE 11, 2013

WHEREAS, the Mayor and Council of the Borough of Victory Gardens, Morris County, New Jersey have found it to be in the best interests of the Borough to Modify its existing Policy and Procedure Manual, and discussed the following change;

NOW THEREFORE IT IS RESOLVED AS FOLLOWS:

At Page 32: Under Vacations, the following language is to be added.

- 1) All employees shall apply to the Administrator for the dates that he/she would prefer to take his/her vacation, giving the specific dates, last day to be on the job and the date that he/she will return to the job. *Except in emergencies, an employee who advises of his/her preferred dates shall give a two week notice of such dates.*
- 2) The Administrator has the sole authority to approve the dates
- 3) In the event the Administrator does not approve the dates applied for, the Administrator and the employee shall set dates mutually satisfactory, in the event dates cannot be worked out amicably, then in that event the employee can bring the matter before the Administration Committee who will consider the issue and fix the dates that best serve both the Borough and the employee.
- 4) In no event will vacation dates be between December 20 of a given year and March 20 of the following year.
- 5) **AS PROVIDED ELSEWHERE IN THE BOROUGH'S POLICY AND PROCEDURE MANUAL, CARRY OVER TIME MUST BE USED BY MAY 1 OF THE FOLLOWING YEAR AND NOT APRIL 1 OF THE FOLLOWING YEAR.**

NEW BUSINESS CONTINUED:

ACCEPTANCE OF GARBAGE BID - The Attorney said that before he left on vacation he looked over the contract. Everything is in order and from a legal point of view, I suggest that the contract be awarded.

This is a 5 year contract. The first year is \$142,923.00 and then there is increases of 3% each year. total of the contract for the 5 years duration is \$765,030.46 .

Motion was made to approve the 5 year contract for Interstate Waste in the amount of \$765,030.46 . Motion made by Councilwoman Hedgepath, seconded by Councilman Hale and approved on roll call:

Councilwoman Cheatham	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Hale	Yes
Councilman Lorenzo	Yes

Motion to open the meeting to the public by Councilwoman Hedgepath, seconded by Councilman Lorenzo and approved on verbal vote. None opposed.

Jim Janone - What is going on with the poles here behind the town hall. There are new poles there. What are they waiting on? There are new poles there. They have been there for about a year. No one has said anything to us about having to do anything about the poles. These bags are what we have in the dog waste receptacles around town. They are plastic. These other ones that I buy are biodegradeable and they serve the same purpsoe. Yours cost 3½ cents per bag. Mine cost 2 cents per bag and are 9x13. You said the drive gears were seized on the snow blower. How can that be? These DPW are supposed to be maintaining all of our equipment. It sounds like a lack of maintenance. With the garbage contract there is a procedure for invoice nad payments. They haven't complied. They give no information with their voucher. There are 6 things they have to comply with and they don't. The Johnson & Johnson litigation, how come we never complied with it? We should have applied to be a part of that litigation. Rockaway Borough and a bunch of other towns did a resolution to be included with the lawsuit. We never heard anything about a lawsuit. What is it for? All a part of the opioid addiction thing. J & J is supposed to pay all towns money but it is over now and you can't get into the litigation. Community Developemtn block grants I know you say you cna't get money back for engineering. If you request proposals thru the bidding process they will cover costs for architectural drawings. I never said they don't cover costs. The Clerk said they cover what they cover. I believe sometimes depending on the projects they cover a cost for the Engineer. Are you giving the public copies of the update to the policy and procedure manual? No. You know you can't have that until Council is done doing what they need to do. A copy of the update will be in the minutes, barring any changes. It will also be in the paper.

No other comments fromthe public.

Motion to close the meeting to the public by Councilwoman Hedgepath, seconded by Councilwoman Cheatham and approved on verbal vote. None opposed.

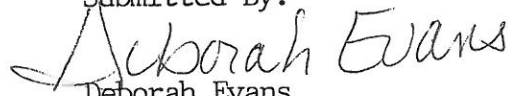
The Mayor mentioned that we are getting ready to go into closed session regarding litigation on the RVRSA and the Dover Board of Education.

Motion was made to go out of the regular order of business to discuss the litigation. Motion made by Councilwoman Hedgepath, seconded by Councilman Lorenzo and approved on verbal vote. None opposed.

Motion to go back into regular order of business by Councilwoman Hedgepath, seconded by Councilamn Hale and approved on verbal vote. None oppsoed.

Motion to adjourn the meeting by Councilwoman Hedgepath, seconded by Councilwoman Cheatham and approved on verbalvote. None opposed.

Submitted By:


Deborah Evans
Borough Clerk